

BYLAWS for the
NBIAA

Northern Burlington Instructional Athletic Association

P.O. Box 334, Columbus, New Jersey 08022

Article I NAME

The name of the organization shall be the Northern Burlington Instructional Athletic Association, hereinafter referred to as the NBIAA.

Article II OBJECTIVES

- i. The primary objective of the NBIAA is to facilitate and promote instruction, training, education and preparation of the youths of the member townships and districts, to compete and improve together in an effort to raise the level of fundamental athletic proficiency of the participants, while fostering the highest ideals of sportsmanship and character in sport.
- ii. A secondary objective, with improved fundamentals of sport and knowledge of the games played, is improvement in performance of the athletes and teams as they graduate from the NBIAA sponsored programs and advance into junior high school or high school interscholastic sports.
- iii. The aforementioned objectives will be accomplished with the improved knowledge, training, and proficiency of the coaches in the program, which will be achieved by ongoing training and instructional programs provided or sponsored by the NBIAA.
- iv. Cooperation, consistency, and common goals are the keys to achieving the aforementioned objectives.
 - Cooperation between townships will lead to an improved atmosphere for the children to develop and play in.
 - Consistent rules and policies will lead to fewer misunderstandings and a more efficient administration and implementation of programs.
 - Common goals – primarily to improve the level of play of all participants to better prepare them to compete at higher levels, while maintaining the highest level of sportsmanship – will lead to greater and more numerous successes for all participants of all member townships and districts.

Article III SCOPE

The Northern Burlington Instructional Athletic Association is a cooperative association of representatives from member townships, athletic associations, recreation committees, or independent sports groups which oversees the administration and implementation of rules and policies which govern the various leagues in

which children and adults from each member township or district participate. Founding member townships of the NBIAA include Chesterfield, Mansfield, North Hanover, and Springfield.

The leagues which are overseen by the NBIAA include, but are not limited to, the Babe Ruth Baseball and Softball Leagues, the Northern Burlington Instructional Basketball Leagues, and any other activities and events which may include cheerleading, soccer, football, tennis, wrestling, etc., which residents from the member townships and districts compete and participate in together.

Additionally, the NBIAA will serve as a formal, nonprofit, tax-exempt association that is organized exclusively for educational and charitable purposes under section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, through which:

- 1) Equipment can be purchased.
- 2) Facilities can be scheduled.
- 3) Officials can be scheduled and paid.
- 4) Any other necessary function may take place to administer and implement the leagues in which the member communities together participate.

Upon dissolution of this organization, assets will be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose.

Article IV OFFICERS

At least one representative from each member township is nominated or volunteers to be elected to serve on the Executive Board of the NBIAA on an annual basis. A Chairman, Vice Chairman, Secretary and Treasurer is elected each year.

Chairman – The Chairman shall preside at all meetings, assist in appointing all subcommittees, and be an ex officio member of all subcommittees. The Chairman shall provide leadership for the Executive Board and the Association.

Vice Chairman – The Vice Chairman shall preside over meetings in the absence of the Chairman, serve as chairman of the major subcommittees, and share the leadership role with the Chairman.

Secretary – The Secretary shall keep all current records of the NBIAA, exclusive of financial records, shall notify all members of the time and place of meetings and other NBIAA activities, and shall be responsible for all correspondence pertaining to the position.

Treasurer – The Treasurer shall keep all financial records, shall receive and have custody of funds, shall disburse funds as directed by the membership, and shall present financial reports at all meetings.

The Executive Board shall constitute an Emergency Committee to act on matters demanding immediate attention between meetings and shall have authority to incur financial liabilities on behalf of the NBIAA.

Article V Membership

Members – Two to five residents or members from each township, athletic association, recreation committee, or independent sports group are appointed, selected, or volunteer to serve as representatives from the perspective townships, athletic associations, recreation committees, or sports groups to make recommendations regarding seasonal program activities or sports. Representatives should demonstrate a strong interest, background, record of previous service, or expertise in some aspect of recreation, athletics, or sport.

Responsibilities – Members are responsible for ensuring the following of their township or organization coaches:

1. Be trained in a coach training program (Rutgers S.A.F.E.T.Y., Concussion Training, Babe Ruth Certification) that meet the *Minimum Standards for Volunteer Coaches' Safety Orientation and Training Skills Programs (N.J.A.C. 5:52)*
2. Prepare for the season by studying the rules of the game and organizing efficient practices to ensure a safe environment.
3. Explain all practice and game schedules to ensure that all players have the opportunity to attend as many practices and games as possible.
4. Review first aid principles and survey the field and equipment before games and practices to ensure a safe environment
5. Encourage sportsmanship, teamwork, and a strong work ethic in practice and games. Recognize leadership and initiative in players.
6. Stress strong fundamental play during games rather than setting winning as the goal. With strong fundamentals, winning takes care of itself.
7. Coach and lead by example when dealing with opposing coaches, officials, parents, and players by treating all involved with respect. You are a representative of your township and our leagues. Control the situation and take appropriate action when an individual – player, assistant, opposing coach, official, or parent – becomes disruptive, abusive, is out of control, is apparently abusing alcohol or prohibited substances.
8. Encourage players to be physically fit and free of abnormal substances.
9. Coaches are responsible for players' action while under their supervision. Every effort must be made to keep tabs on the players' actions and whereabouts.
10. After the competition of a game or practice, ensure that all children have rides home with parents or other responsible adults. Children must never be left unattended.
11. Assess players progress during the season for possible inclusion in post-season tournament teams.
12. Ensure that the uniforms and other equipment are returned within one week of the end of the season.

Revocation of Rights and Privileges – All rights and privileges of membership may be denied and revoked from any member for good cause upon review and majority vote of the Executive Board.

Article VI MEETINGS

Meetings – The Executive Board will convene at least quarterly to review the status of program, establish and review policies, and recommend strategies for addressing issues which may impact the purpose and goals of the Association.

The meetings shall coincide with preparation for upcoming athletic seasons, ie. September for basketball, January for baseball and softball, May for soccer, and to wrap-up said seasons for constructive feedback in preparation for the following year.

Special Meetings – Special meetings may be called by the Chairman, and shall be called by the Chairman upon written request of twenty percent (20%) of the members. Notice must be given to all members seven (7) days in advance of the special meeting.

Quorum – Those members present at any meeting shall constitute a quorum for the transaction of business or to take formal action. Unless otherwise specified, a simple majority shall be required to pass any issue placed to a vote. Except when exceptional purchase(s) over \$2000, or disciplinary action – 10 members with ¾ majority

Article VII AMENDMENTS

The Charter of the NBIAA may be amended by a majority vote of those present at any meeting. Proposed amendments must be submitted to the Secretary and must be read at not less than two meetings prior to the vote on said proposed amendments.

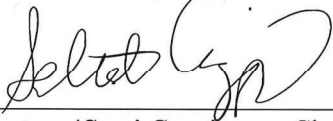
Article VII PARLIAMENTARY AUTHORITY

For all matters not provided for herein, the authority shall be Roberts' Rules of Order.

In Witness whereof, we have hereunto subscribed our name this 11 day of March 2024



Andrew Eaton, Springfield Township



Salvatore 'Sam' Cannizzaro, Chesterfield



Blaze Pecenak, Mansfield Township



Zachary Boyce, North Hanover

Kathleen A Hancock
Notary Public
New Jersey

My Commission Expires October 19, 2024
No. 2390379